



### CLASS IV

Dear Parents,

I congratulate you on the success of your ward in class IV examination (2025-26) & promotion to class V. The academic session 2026-27 is highly significant for your ward and will decide her/his future course. It is you and we together who can provide a congenial atmosphere so that she/he works hard to gain excellence. I request you to be vigilant, observant and ensure that your ward strictly follow the school rules.

The school and parents share a joint responsibility in the success of the child. This can be possible if we work hand in hand. The parents also play an important role in maintaining emotional stability and stress release. This can be done by engaging the child in meaningful talk and by a friendly attitude. While it is important that we understand the child and be his support, it is also essential that we impress upon the child the need to observe discipline and inculcate human values. Academic excellence and personality development are two sides of the child and will go a long way in determining his/her future and shaping his destiny.

I request you to regularly **browse through the School Website [www.dldavpp.in](http://www.dldavpp.in) and School Diary**. This will enable you to have a better understanding of the school ethos and help you to ensure that your ward is in sync with the institution.

Keeping in view the above, I request you to pay attention to the following points.

1. The new session will begin from 23 March 2026 (Monday) and will be observed as full working day.
2. 75% attendance as per CBSE norms is a must.
3. **Students should reach school between 7.40 a.m. to 7.55 a.m. Late coming (after 7.55 a.m.) to school is punishable and students will be sent back home.**
4. **Absence from school without any application/information and without a valid reason or emergency will call for a disciplinary action.** It is mandatory for the child to produce Medical Certificate and inform the Class Teacher in case of absentism for more than 3 days.
5. Prescribed school uniform should be worn. No alterations to suit fashion/trend like low waist, tight trousers and short shirts are allowed.
6. Parents are not allowed to take away their ward during school timings and no student will be allowed to go back home early after Unit/Periodic Tests.
7. Ensure that your ward does not carry excess money, mobile, any electronic gadget or valuable things to the school. If found with any of the above things she/he will be punished and the **confiscated material will not be returned**. Check your ward's bag regularly to ensure the above.
8. Strict action will be taken against students who indulge in fights in school. These might lead to serious consequences.
9. Ensure that your ward is aware of the decorum of using social media platforms. She/he should know the repercussions of using abusive language, bullying or misuse of social media/net. Kindly go through the school Cyber Policy given in the Diary.
10. Students should be motivated to appear in competitive exams & Olympiads. It will enhance their application and analytical skills and give them good exposure and growth.
11. **In case there is a change in contact address, telephone number or mobile number, you are requested to get that changed and confirm the changed details. Also ensure that your contact number is not blocked.**
12. For any problem or query related to studies or behavior, you may meet school Counsellor or teacher from Monday to Saturday at 2.00 p.m. with prior appointment through class teacher.

13. Attention must be paid to the school circulars, SMS and other information regarding school activities, PTM's, Examination Schedule, School Fees. Holidays, Results, and Assignments etc. Similarly visit Cbse.nic.in for latest information/updates/changes in curriculum etc. so that your ward has the latest information regarding curriculum and exams.
14. Kindly check SMS alerts for attendance, fee default, PTM, holidays & School bus schedules and any other urgent information.
15. **Monthly payment of school fees within the stipulated date i.e. 10<sup>th</sup> of every month through ECS/cheque/online mode must be strictly adhered to.**
  - After due date i.e. 10<sup>th</sup> of every month, a fine of Rs.100/- will be charged and beyond that Rs.150/- upto 10<sup>th</sup> of 2<sup>nd</sup> month and Rs.200/- upto the last day of second month.
  - Delay, if any, will be viewed seriously and will result in striking off the student's name from school rolls.
16. School bus service, once opted for, cannot be withdrawn in mid-session

**It has been noticed that students are indifferent to class room study and their teacher's instructions. Consequently, they fail to perform satisfactorily in school exams, leading to stress and anxiety. Kindly ensure that your ward begins sincere studies as guided by school teachers from the start.**

Skill based activities are offered to students as per CBSE Norms in order to enhance their vocational skills. **It is mandatory to pay specified fee for these subjects.** Classes will be arranged for students for these subjects throughout the session. It is mandatory to attend these classes.

I seek your support and cooperation in ensuring a stress free session for the students and success in all endeavours.

Yours sincerely,



**Anupama Sinha**  
**Principal**